Lingo®
+ bullseye

The default voicemail message is "*XXX-XXX-XXXX (the voicemail call-in number) is unavailable. Please leave a message after the tone.*"

Cloud Voicemail Instructions

To Access By Calling:

Call your voicemail number and when message plays **press " * "**
During voicemail greeting prompt, you will be requested to enter a password (the default password is " 0 3 2 1 "

To Access via Web:

Go to vportal.lingo.com
Enter username and password.
Click the Messages tile . **->**

Messages

To Access On Email:

Login to your email account
Select the messages from messages@impacttel.com.
Click on the attached .wav file to listen.

Main menu

Press **1**   For New Messages *Go to Messages*

    2   For Old Messages *Go to Messages*

    5   To Set Options *Go to Options*

    6   To Change Greetings *Go to Greetings*

    7   To Recover Deleted Messages

Greetings

Press **1**   To Record Greeting

    2   To Review Greetings

    3   To Select Greeting

    #   Go To Previous Menu

Re-record press 1 (Have multiple greetings)

Messages   PLAYS MESSAGE THEN

Press **1**   To Save

    2   To Repeat

    3   To Forward

    4   To Delete

    5   For Next Message

    6   To Reply

    #   To Finish

Options

Press **1**   Change Password

    2   Record Name

When in any menu, press " # "   to go back to the previous menu.